



2023 Gilroy Chamber of Commerce Business Expo
Thursday, May 11, from 5:30 pm to 7:30 pm at Gilroy Gardens

PLEASE READ THIS INFORMATION

Thanks again to all of you for participating in this exciting networking event.

There are nearly 15 non profits participating. We will set up the tables for the event the day before.

- You will receive your booth location upon arrival.
- You will have a 6' or 8' table you registered for.
- You can arrive after 3:00 pm on Thursday, 5.11.2023, to set up.
- Each table will be covered with a black table linen.
- There are no walls or backdrops to tape signs on.
- Power is only for those registered for power (If possible, arrive by 4:00 pm to check on the power source) **AND BRING YOUR POWER CORD.**
- **Chairs will not be provided; if you need to sit down, bring a chair.**

On the day of the Expo, you can drive up to the event tent to unload your car, but you must plan to unload your car and immediately move it to the back/employee parking lot that you drove through to get to the Event Tent. We will be having **XX** businesses unloading. Gilroy Gardens has stringent rules about having vehicles operating in the park when guests are present. Please plan your displays and your day to coordinate with this important rule. It's better to be early. There will be no vehicles allowed in Gilroy Gardens after 4:00 pm.

Directions for Vendors:

- Turn to the left at the "Y" after entering the Park
- Follow the winding road to the back/employee parking lot
- Proceed to the buildings at the far end of the parking lot and drive up the minor road between the buildings.
- Take a right at the T
- Proceed thru the gate and veer left under the railroad trestle
- Proceed straight toward the Event Tent
- After unloading your supplies, immediately park your car in the back/employee parking lot
- No cars allowed in Gilroy Gardens after 4:00 pm.

If you arrive after 4:00 pm, park your car in one of the lots and walk your display into the park to the Event Tent with your own wagon or hand truck.

Our event is scheduled to begin at 5:30 pm. Some guests may arrive early, which is OK with us. You do not need to stress about those early arrivals, and we will encourage them to stroll the park until our 5:30 pm start time.

The same driving-your-car-to-the-event-tent will have to be followed at the end of the event. Once we get the go-ahead from Gilroy Gardens, you can again drive your cars up to the event tent to reload your equipment- but only after we have their ok.

Thank you again for participating; we look forward to a great night! If you have any questions, please get in touch with Victoria Valencia at the Chamber (408-842-6437).