



2023 Garlic City Car Show

Saturday, June 17, 2023 | 10:00 AM – 4:00 PM

Gilroy Chamber of Commerce
7471 Monterey Street Gilroy, CA 95020

VENDOR APPLICATION

Pricing based on 10x10 booth space. If additional space is needed, pricing may increase. Members of the Gilroy Chamber of Commerce receive a \$50 discount. Prices listed are cash/check prices. **If you will be paying by debit/credit card, there will be an addition of 3.49%.**

- Arts & Craft Vendor:** all work submitted must be handmade or 50% embellished in the United States by the applicant using his or her own original, creative and artistic designs. (\$125 10x10; \$100 corner ad-on; \$25 electrical).
- Marketplace/Commercial/Non-Profit:** Choose this option if you are promoting a business, are a non-profit, selling anything that is retail, buy & sell or a mixture of retail/Arts & Crafts. (\$125 10x10; \$100 corner ad-on; \$25 electrical).
- Pre-Packaged Food Vendor:** Choose this option if you will be serving food that is prepared and prepackaged in advance – manufactured or processed. (\$125 10x10; \$100 corner ad-on; \$25 electrical).*
- Food Vendor:** Choose this option if you will be preparing food and/or specialty beverages/desserts onsite. This does not include food trucks. (\$225 10x10; \$500 10x20 \$650 10x30; \$100 corner ad-on; \$25- \$75 electrical).*
- Food Trucks:** Choose this option if you are operating out of a food truck. *Additional health department fees may apply if you are not licensed in Santa Clara County.(\$300, \$500 if longer than 16 ft.)*

**Food Vendors must complete DEH Temporary Food Facility Application and attach to the Chamber application with separate Check payable to DEH for application fees. Please visit DEH website <http://www.sccgov.org> and type “temporary events” in search box.

Please return application and payment by May 1, 2023.

Applications received after May 1 will have an additional fee of \$50. No refunds will be given after May 17, 2023

- Set up can begin at 7:30 am. No vehicles will be allowed in the event space past 7:30 am.
- Must be set up by 9:30 am, **no exceptions.**
- Breakdown time is 4:00 pm
- Booth spaces are 10’ x 10’ unless otherwise arranged. If more room is required, fee will be adjusted. We do not supply booth, tables, chairs, etc.

1. Applicant/Organization _____ Contact _____
Address _____ Zip _____
Phone (work) _____ Cell _____ E-Mail _____

2. Alternate Contact _____ Contact _____
Address _____ Zip _____
Phone (work) _____ Cell _____ E-Mail _____

3. Choose one (1) of the following:
____ Applicant is a Charitable NOT FOR PROFIT organization (Tax ID number) _____
____ Applicant is a FOR PROFIT business or individual

4. What items or products will you sell in your booth? (be specific, only items listed may be sold)

5. Have you operated or assisted in the operation of a vendor booth at a Gilroy Chamber of Commerce event under a different organization or individual name: ___ Yes ___ No If yes, what name? _____

6. Do you have a current California Seller's Permit? ___ Yes ___ No (Number) _____

7. Are you using a standard pop-up 10x10 ___ Yes or ___ No (If no, please send a picture of your booth with this application) What is the ACTUAL SIZE? _____ ft wide x _____ ft long x _____ ft deep, what additional space do you require? ___ ft adjacent, ___ ft behind.
Please describe any special requirements: _____

8. What type of waste product will your booth generate? (example: grease, charcoal, gray water, cardboard)

All waste generated by vendor must be removed by vendor. Charcoal waste must be removed by vendor and taken off site. No charcoal waste can be placed in dumpster or street trash containers. All waste water must be disposed of in gray-water tank provided in 4th Street parking lot. Street/sidewalk surfaces must be left clean of any food or cooking residue at close of event.

Comments _____

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Electrical Information Section

Please list all electrical equipment to be used during this event. Each booth will be inspected during the day and any equipment not listed must be removed from the booth or the booth will be closed. No voice amplification equipment such as bullhorns or loud speakers will be permitted. Because of limited access to power sources on the streets downtown, vendors must supply enough cord to reach the source we provide. Your UL Approved cord can be NO SMALLER THAN 3 WIRE #12 AND OF THE "U" GROUND TYPE. **Only 110v power will be available.**

<u>EQUIPMENT DESCRIPTION</u>	<u>VOLTAGE</u>	<u>WATTS</u>	<u>AMPS</u>
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____

Will you be using a REFRIGERATED UNIT that requires electrical power? ___ Yes ___ No

GENERAL VENDOR INFORMATION:

- Vendor is provided a 10X10 SPACE ONLY, unless otherwise arranged. You are required to bring your own display, table, chairs, etc., to fit a 10X10 space. Tables and chairs are not available to borrow or rent from the organizer. Please make arrangements to provide your own. You must stay within your assigned area. The Gilroy Chamber of Commerce reserves the right to locate vendor booths according to the needs of the car show.
- No handing out flyers outside your booth. All displays, merchandise and staff must stay within your 10x10 space. Sandwich boards and merchandise outside your booth will NOT be tolerated. Sidewalks must remain open and clear at all times. Multiple warnings will result in eviction without refund.
- Displays or sales of political material is NOT allowed.
- Booth sharing is NOT allowed.
- Electrical service is available only during car show hours and not available in all locations. If you sign up for electrical, you will be given an approved electrical tag to attach to your extension cord. This will effect booth location.
- Each vendor is responsible for securing their own booth. The Gilroy Chamber of Commerce is not responsible for any loss or theft incurred by any vendor.
- Access to your booth will be available on Saturday morning at 5 am for set up. Streets do not close until 4:30 am. Vendors are encouraged to put up signs, decorate and move in large items and tables first. Vehicles will not be allowed into the event area after 7:30 am If you set up in the wrong booth space you will be asked to move. If you are not available to move your booth, Gilroy Chamber management has the right to move your booth and is not responsible for any damage.
- Vendors are responsible for removing their own trash from their area and may not use Car Show trash receptacles used by public for its disposal. All boxes must be broken down and disposed of in the dumpsters.
- The Gilroy Chamber of Commerce has the right to prohibit and/or evict (without refund or assumption of liability for lost sales or expenses) any presentation or person who is in any manner deemed offensive or unprofessional or not following these rules.
- All vendors agree to participate for the entire event and understand that tear down before 4 pm is not allowed for any reason.

- Gilroy can be windy, so please be prepared. All tents must be weighted. The vendor will be held liable in the event that their display causes damage to the display or work of another vendor or event site property or if anyone is injured due to your negligence.

SALES PERMIT:

- The vendor is responsible for obtaining a current and valid sales permit prior to the event. Only public education institutions are exempt. This is not negotiable. If you do not have a sellers/temporary sellers permit, please click on [California Dept of Tax & Fee Administration](#) to apply for your permit.

HOLD HARMLESS:

This event is held rain or shine and no space fees or vendor expenses will be refunded should an emergency of any nature arise prior to the opening time or during the event that would prevent or cancel its production. In consideration for being allowed to attend and participate in the 23rd Annual Garlic City Car Show on Saturday, June 17, 2023 vendor agrees to protect, defend and hold harmless the Gilroy Chamber of Commerce and their respective elective or appointed boards, officers, agents, and contract employees from any and all claims, liabilities, expenses, or damages of any nature, including reasonable attorney’s fees, to the extent such claims, liabilities, expenses, or damages arise out of the participation by the Gilroy Chamber of Commerce, its agents, officers, employees, subcontractors, or independent contractors, at the car show. Gilroy Chamber of Commerce has the right to alter the car show layout to accommodate the safety of the show and attendees. In consideration of your acceptance of this entry, I, intending to be legally bound, do hereby for myself and my heirs, executors, and administrators, waive and release any and all rights and claims or damages I may accrue against the persons and organizations affiliated with the Garlic City Car Show for any and all injuries that may be suffered by me at or enroute to and from the event.

I have read and understand the terms & conditions and instructions, as outlined in the Vendor Information and Application and agree to abide by them.

Return application with payment(s) to Gilroy Chamber of Commerce 7471 Monterey Street Gilroy, CA 95020
 Questions? Call Victoria Valencia (408) 842-6437 or email: victoria@gilroy.org

 Signature of Applicant

 Date

Gilroy Chamber of Commerce USE ONLY

Approved _____ Total fees \$ _____ Amount Paid \$ _____

Dimensions _____ Vendor Number _____ Booth Number _____